



“MAKING A DIFFERENCE”

Trinity Weekday Schools 2020-2021 COVID-19 Safety Plan

To Our Families:

The following is Trinity Weekday Schools 2020-2021 COVID-19 Plan. Our school board and staff have worked hard to ensure we can still bring you the best education all while keeping our staff and students safe. We thank you for your patience and support as we work to implement these new procedures.

Cleaning, Sanitizing, Disinfecting and Ventilation

- Sanitize all classrooms and bathrooms between AM and PM classes (spray down mailboxes)
 - a) Use electrolyzed sanitizing pack to clean all rooms top to bottom
 - b) If this is not available or feasible, teachers and assists wipe down all highly touched surfaces with electrolyzed water spray bottles.
- Toys are to be different from the AM to PM classes to help with spread of virus. Toys should be sanitized as best as possible throughout the week and thoroughly cleaned before returned to shelves at the end of the week.
- Bathrooms are to be sprayed down after every "family unit" as well as at times of individual use. (spray toilet seat, handle, sinks and trash can)
- After each classroom usage, the highly touched surfaces of the playground are to be sprayed clean.
- All door handles and light switches are to be sanitized regularly.
- Staff will sanitize high touched areas throughout the day. Use Norwex envirocloth as first wipe and then spray with sanitizing spray (tables, chairs, light switches, door handles)
- Open windows and fans are to be used to help with the ventilation of each classroom. Air purifiers may be purchased to help with this as well.

Social Distancing and Other Safety Protocols

- Classrooms will be referred to as "Family Units". This will allow us to keep the classes separate to slow the spread of germs.

- According to the [order of the Secretary of the Pennsylvania Department of Health requiring universal face covering](#), all students and staff over the age of 2 must wear masks or face shields within the building. Mask breaks will be given during snack time where the children will be seated 6 feet apart.
- The "Big Room" will be used for free play and for Theme Unit Teaching. Each "Family Unit" will have a designated area that is 6 feet apart from each other in order to maintain safe learning distances.
- There will no Lunch Bunch or Afternoon Adventure Club.
- Distancing as best as possible for crafts and table work. (ex: only sitting on one side of the table while other children are on the floor distanced out to the best of our ability)
- Each child will have their own materials (crayons, scissors, glue, playdough, etc.) that will not be shared with other children
- When doing circle time, allow for ample spacing between children, suggest children are to sit in same spot at each carpet gathering.
- Encourage families moving from the AM to the PM for more spacing.
- Use of outdoors as an extended classroom when weather is cooperative.
- Create in class hand washing stations.
- There will be increased signage promoting healthy habits and hand washing procedures as well as a focus in the first few weeks of school on health and safety.

Monitoring Student and Staff Health

- All staff and students will have temperatures taken and hands sanitized before entering the building.
- No parents will be allowed in the building. All children will be dropped off in the parking lot to a teacher/assist. Parents will be required to wear a mask and get their child out of their car. The staff member will wear a face covering and take the child's temperature. If the child has a temperature higher than 100.4 degrees, they will not be permitted into the building. Everyone will be required to sign their child in every day. This will help us with contact tracing if the need occurs.
- It is important that we are diligent in our health and safety practices both in school and at home. TWS will follow the Peters Township School District's Health Screening measures in order to help families monitor their child's health. Parents and guardians are asked to review the following chart closely when monitoring their child for symptoms:

GROUP A (1 or more symptoms)	Group B (2 or more symptoms)
<ul style="list-style-type: none"> • Cough • Shortness of Breath • Difficulty Breathing • New Olfactory Disorder - Loss of smell or way odors are perceived • New Taste Disorder - Loss of taste or food does not taste the way it normally does 	<ul style="list-style-type: none"> • Fever • Chills • Rigors - Episode in which one's temperature rises quickly and is accompanied by severe shivering and coldness. • Myalgia - Muscle pains or muscle aches • Headache • Sore throat • Nausea or vomiting • Diarrhea • Extreme fatigue • Congestion/runny nose

If your child is experiencing **one** symptom from the column on the left or **two** symptoms from the column on the right (that are not due to a pre-existing condition), we are requiring that one of the following occur:

1. Quarantine from school for 10 days
2. Provide the school nurse a doctor's note that states an alternate diagnosis for the COVID-like symptoms
3. Providing the school with a negative COVID test result

Keep in mind that the child experiencing these Covid-like symptoms **and their siblings** must be held out of school until one of these requirements are satisfied. In addition, if any member of the household has a suspected or confirmed case of COVID-19, all students in the home must remain home from school. TWS will not provide refunds for this period.

- If a child or staff member feels unwell throughout the school day, that individual will be sent home as soon as possible. If they cannot leave immediately, they will be quarantined to the youth room until they can exit the building. If this room is used, it will be sanitized thereafter.
- All staff and students must self-quarantine 14 days after travel to COVID-19 hotspot areas. TWS will not provide refunds for this period.
- If a student or staff member tests positive for COVID-19 after being in our facilities, the school board and church will be notified as well as the State Health Department.
- Please report any positive cases of COVID-19 to the school. If a student or staff member tests positive for COVID-19, everyone within the positive case's "family unit" will be asked to quarantine for 14 days and be symptom free before returning to school. TWS will not provide refunds for this period.

Virtual Learning and Communications

- Online learning will be available to the best of our ability if we are mandated to close the school for more than two weeks. All students will have the opportunity to participate in one 20-minute live video call per week. Teachers will set a dedicated day and time and coordinate that directly with parents. A lesson packet, including at home activities and crafts, will be available for each additional day a student is registered (i.e. 2-days: one live call and one lesson plan; 3-days: one live call and two lesson plans; etc)
- Building relationships between parents and teachers is important to TWS. Therefore, we are looking into the use of the app BLOOMZ. BLOOMZ is designed to keep parents connected to the classroom. It provides direct access to teachers, the school calendar, photos of fun activities and crafts happening in the classroom and can also help to manage volunteering opportunities as well as parent-teacher conferences. As we learn more about the app, we will update families.

As you can imagine, this plan is subject to change as we learn more about what works best for our school and families at TWS. We thank you for your flexibility as we navigate these unprecedented circumstances. We are blessed to be surrounded by a wonderful school community and we look forward to navigating this school year together. If you should have any questions, please contact our Director, Meghan Hartman.